STATE OF ILLINOIS)
)SS
COUNTY OF WILL)

IN THE CIRCUIT COURT OF THE TWELFTH JUDICIAL CIRCUIT
WILL COUNTY, ILLINOIS

_____

_____
Plaintiff
vs

_____

_____
Defendant

CASE NO: _____

AMOUNT CLAIMED $_____

Address of Defendant(s):

_____

_____

SMALL CLAIMS SUMMONS

TO EACH DEFENDANT:

YOU ARE SUMMONED AND REQUIRED TO APPEAR before this Court in Courtroom _____

in _____

at _____ o'clock, _____.M., on _____, 20 _____, to answer the complaint of the Plaintiff(s), a copy of which is attached to this summons. If you fail to do so, a judgment by default will be taken against you for the amount claimed.

WITNESS_____, 20____

(Seal of Court)

_____
(Clerk of the Circuit Court)

NOTICE TO DEFENDANTS

At the time and place shown above, you must appear either in person or by an Attorney and make your presence known to the Court. If you do not appear as required, the allegations of the complaint will be taken as confessed and a judgment may be entered against you for an amount not to exceed the amount claimed by the Plaintiff to be due.

The case will not be tried on the date set for your appearance unless otherwise ordered by the Court. If you wish to contest the claim, you must appear at the time and place fixed by the Court for trial, with the witnesses, books or documents you require to establish your defense.

To the Officer: This summons must be returned by the officer of the person to whom it was given for service with endorsement of service and fees, if any, after service and not less than three days before the date of appearance. If service cannot be made, this summons shall be returned so endorsed.

Attorney or Party, if not represented by an attorney
Name _____
ARDC # _____
Firm Name _____
Attorney for _____
Address _____
City & Zip _____
Telephone _____

NOTICE TO PLAINTIFF OR PLAINTIFF'S ATTORNEY: When preparing the above SUMMONS, you will insert a return date not less than 14 nor more than 40 days after the issuance.

PAMELA J. MCGUIRE, CLERK OF THE CIRCUIT COURT OF WILL COUNTY